



REQUEST FOR VERIFICATION OF EMPLOYMENT

<p>Name and Address of Applicants Employer:</p> <hr/> <hr/> <hr/> <p>To Employer: An application has been made by the above named applicant for residency in our apartments. The applicant has indicated that he (she) is employed by you, and would appreciate it if you would confirm this employment in the space provided below.</p>	<p>Name of applicant: _____</p> <p>Address: _____</p> <p>Social Security Number: _____</p> <p>Work Division or I.D. Number: _____</p> <p>I hereby give my approval for verification of my employment and salary status.</p> <p>_____ Applicant Signature Date</p>
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EMPLOYER'S VERIFICATION

Present Position	Date Hired	Present Rate of Pay
		Hourly \$ _____ X _____ hrs/wk X _____ wk/yr Weekly \$ _____ X _____ wk/yr Annual \$ _____ Per Year

Additional Compensation: (Actual Amounts received over the last twelve months)	Overtime \$ _____ Commissions \$ _____ Bonus \$ _____ Tips \$ _____
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Probability of continued employment:	Anticipated <u>Total</u> Income for the Next 12 Months:
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Military Service: If Applicant is in military service please report income on a monthly basis as follows:

Base Pay \$ _____; quarters & subsistence \$ _____; flight or hazard duty allowance \$ _____.

<p>Please return this form to:</p> <p style="text-align: center;"> Colebrook Apartments 8C Welsh Drive Lancaster, PA 17601 (717) 397-6411 (717) 397-5334 FAX office@colebrookapts.com </p> <p style="text-align: center;"> *THIS FORM MUST BE MAILED, FAXED OR EMAILED DIRECTLY FROM EMPLOYER. </p>	<p>_____ Employers Signature Date</p> <p>_____ Title Phone</p> <p style="text-align: center;">Thank you for your assistance.</p> <hr/> <p>Management Representative </p>
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